

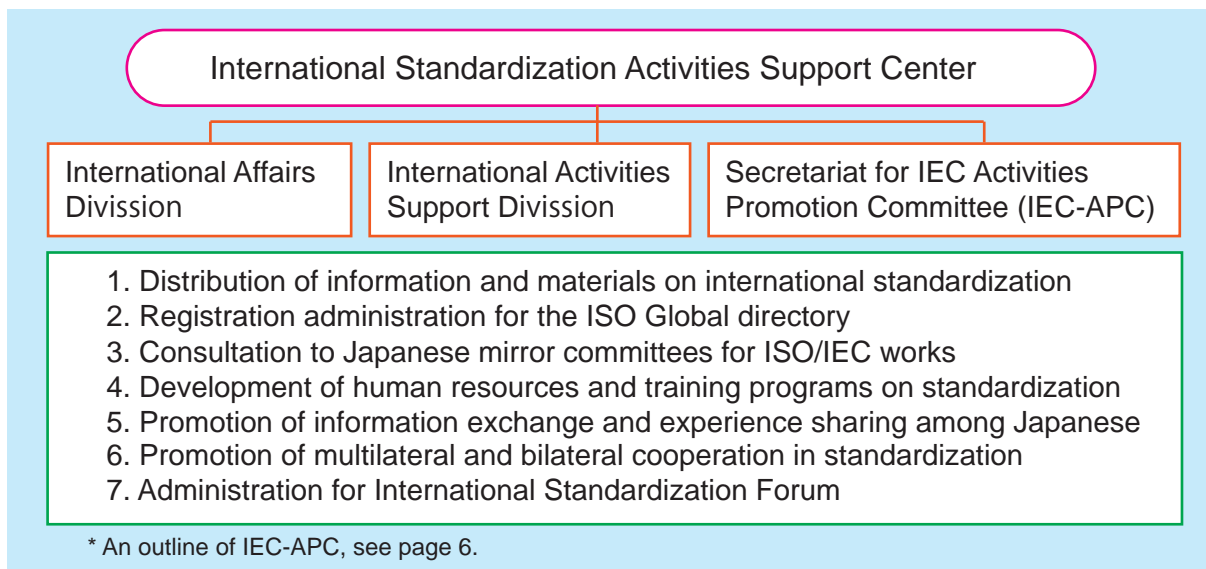
# Information on International Standardization Activities Support Center



Japanese Standards Association

# 1. Outline of the center

The center was organized within the Japanese Standards Association on 1st April, 2005 in response to JISC's action plan issued June 2004 in the aiming of supporting Japanese international standardization activities. Currently, our mission is implemented through the following actions:

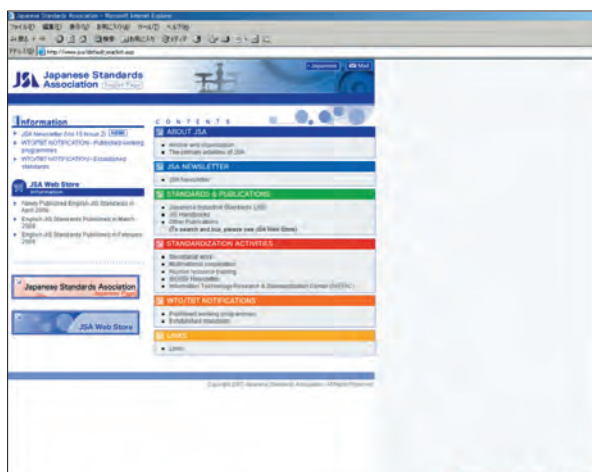


## 2. Services provided by the center

The center provides services as shown in (1) to (7).

### (1) Distribution of information and materials on international Standardization

In order to meet expectations from national mirror committees and other people involved in international standardization in the private sector as well as JISC (Japanese Industrial Standards Committee), the center provides various information and materials, most of which are available via the section of international standardization support activities on JSA's website ([http://www.jsa.or.jp/default\\_english.asp](http://www.jsa.or.jp/default_english.asp)).



## (2) Registration administration for ISO Global Directory

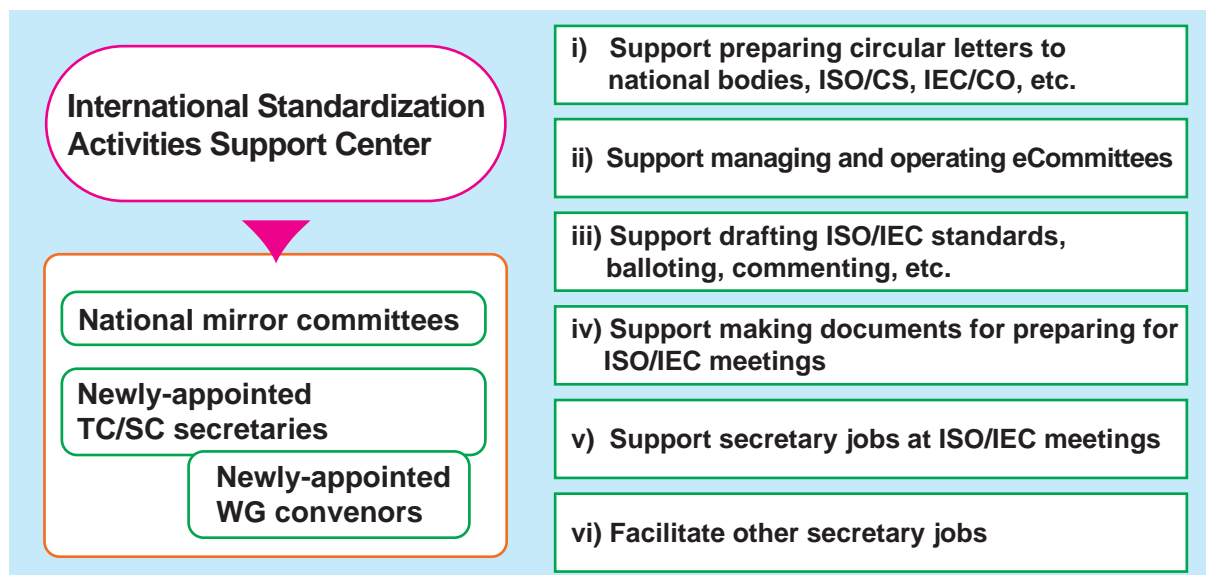
### Registration to the ISO Global Directory

ISO TC/SC members, WG experts or secretaries of national mirror committees need to be registered to the ISO Global Directory(GD) in order to participate in ISO's technical works actively. On behalf of JISC, International Standardization Activities Support Center serves as the Japanese GD user administrator and is responsible for the registration. To add, change or delete their representatives, secretaries of national mirror committees can apply to the Center.

\*For the registration to the IEC Expert Management System, please contact IEC-APC shown on page 6.

## (3) Consultation to Japanese mirror committees for ISO/IEC works

The center provides organizations which newly assumed secretariat positions with technical advice and consultation on a one-to-one basis till they can carry out their jobs independently (max. duration: 3 years).



## (4) Development human resources and training programs on standardization

The prerequisite for active promotion of international standardization is to ensure necessary human resources. The center holds seminars to develop capacity for ISO/IEC secretaries, chairs and convenors and for creating draft ISO/IEC standards.

### i) Regular Introductory course on ISO/IEC international standardization

Lectures are given on outline of ISO/IEC, basic procedure for ISO/IEC standardization, ISO/IEC website , etc.

### ii) Visiting seminar by request

Visiting seminar including introductory course, drafting standard or international meeting will be arranged according to the need of trainees.

### iii) Sale of text books

Text books for international standardization, including drafting standard, are available.



Scenes of Practical Training Course

## (5) Promotion of information exchange and experience sharing among Japanese

### International Standardization Activities Support Center

#### i) Debriefing sessions of ISO/IEC governance bodies

The Center serves as a secretariat for several Japanese mirror committees to ISO/IEC governance bodies such as General Assembly, Council, Council Board (CB), Technical Management Board (TMB) and Standardization Management Board (SMB) in order to contribute to the effective operations of ISO/IEC.

To share the information gained through its activities, the Center regularly holds debriefing sessions and provides the latest information including the important strategic and policy decisions.

#### ii) Information exchange meetings among secretaries, chairs, and convenors

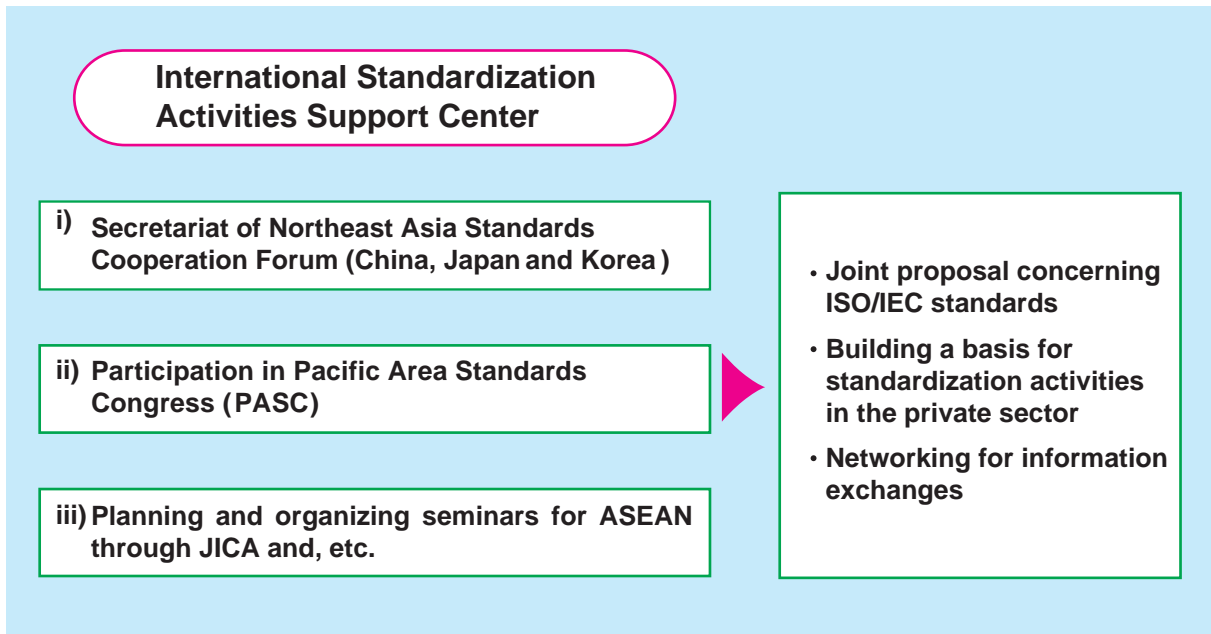
In cooperation with International Standardization Forum (ISF), the Center regularly holds information exchange meetings for ISO/IEC secretaries, chairs, convenors, experts, secretariats of national mirror committees and others. The objective is to share individual experience in international standardization, and to develop human networks among participants. The meeting functions as a communication spot not only for the experienced participants who seek for new ideas and solutions for their own committees, but also for the newcomers who have just stepped in international standardization.

For more details of ISF, see page 5.



Scenes of a debrief meeting of ISO governance bodies.

## (6) Promotion of multilateral and bilateral cooperation in standardization



## (7) Administration for International Standardization Forum

The center serves as a secretariat of International Standardization Forum (ISF). With membership composed of national mirror committees for ISO/IEC and those related companies, ISF aims to raise awareness of diverse issues on international standardization through communications and information sharing among Japanese involved in international standardization. Several lectures given by invited guests from overseas as well as Japan, seminars and meetings are sponsored by the Forum. A Japanese e-mail magazine is issued regularly since May 2007 to provide the latest information to a broader public.



Lecture by Dr. Alan Morrison, President of ISO on Feb 22, 2010.



You can subscribe to our e-mail magazine or terminate it at : <http://www.jsa.or.jp/itn/join.asp> (available in Japanese)

## IEC Activities Promotion Committee (IEC-APC)

IEC-APC was established mainly by companies and industry associations in the electrical and electronic engineering fields. Its secretariat has been located in International Standardization Activities Support Center.

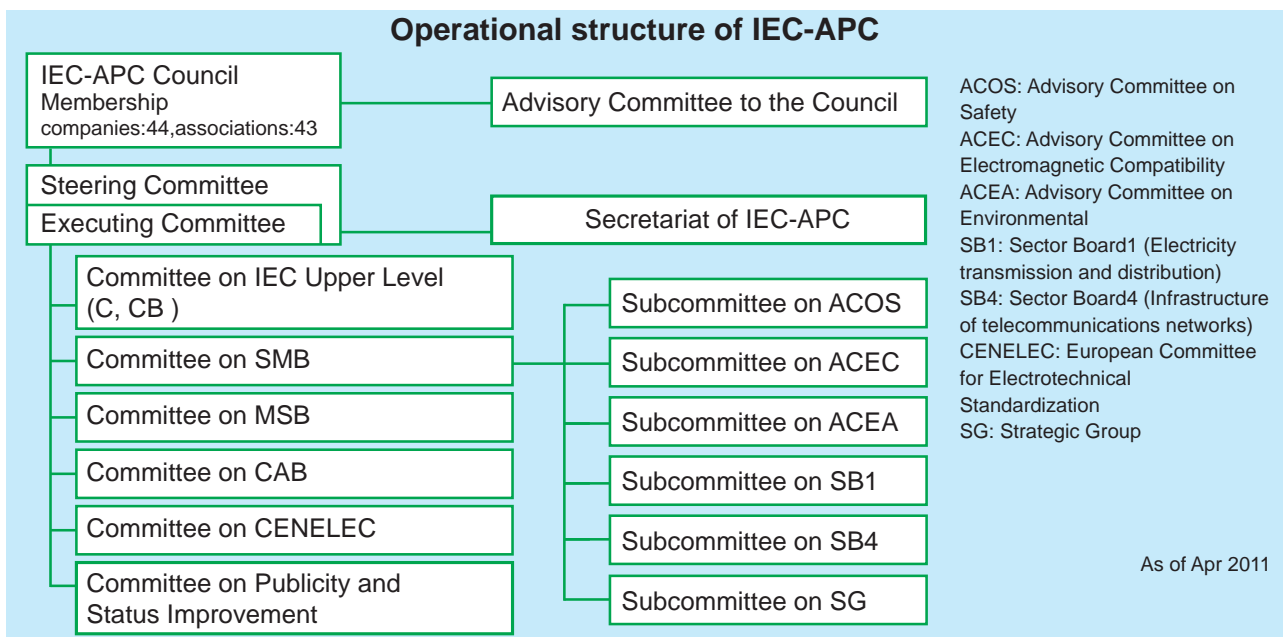
IEC-APC aims to enhance contributions of Japan to IEC by active participation in and support for IEC activities and to help improve development of Japanese industry and user-friendliness by reflecting opinions of Japanese industry to IEC.

Main activities by IEC-APC:

- **Proposal:** Committee on IEC Upper Level and Committee on SMB/MSB/CAB consolidate opinions and requests from Japanese industry and propose them to IEC through representatives of Japan.
- **Support:** Steering Committee and Executing Committee support representatives of Japan, IEC secretariat work, management of IEC meetings in Japan and so on.
- **Publicity:** Committee on Publicity and Status Improvement releases publications including Outline of IEC and Japanese translations of IEC documents, information on website, and holds seminars and lectures.
- **Information exchange:** Steering Committee, Executing Committee and Committee on CENELEC exchange information with domestic and foreign SDOs, IEC deliberation bodies, IEC concerned parties and so on.
- **Status improvement:** Committee on Publicity and Status Improvement addresses status improvement of participants in IEC activities by giving awards and develops human resources.
- **Government-financed project:** Secretariat of IEC-APC and Committee on Publicity and Status Improvement carry out research on international standardization organizations, clerical management of expert dispatch, and hold APSG seminars.

\* For more details, please refer to IEC-APC website (<http://www.iecapc.jp/>).

The following shows the operational structure of IEC-APC.



## 3. Other information services on international standardization

- (1) For Inquiry and Purchase of JIS and ISO/IEC standards, Contact to Publishing Services Division 1, Publishing Department, JSA's Web Store: <http://www.webstore.jisa.or.jp/>
- (2) For Schedule of ISO TC/SC meetings:  
See ISO web site: <http://www.iso.org/iso/events.htm>
- (3) For JIS and/or ISO/IEC developing stages,  
See JSA's Monthly magazine, "Standardization and Quality Control"
- (4) For inquiry of drafts of JIS and international standards  
Contact to Standards Development Department, JSA.

### <Contact Details>

If you have any question on this pamphlet, please contact us.

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